

AR
 West Magnet School (Batesville School District)
 850 Hill Street
 Batesville AR 72501
 870-793-9878

School Parent and Family Engagement Plan

District Name:	Batesville School District
Grades Levels:	K-5
Building Facilitator:	Jessica Christopher
District Coordinator:	Jennifer Douglas
Percent Free and Reduced Lunch:	70%

Title I Status

- Schoolwide
 Targeted Assistance
 Non-Title I School

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Sonya	Gaither	Principal
Dr. Tremayne	White	Assistant Principal
Tina	Baker	Academic Coach
Regina	Forehand	School Counselor
Courtney	Coggins	Parent/PTO President
Jessica	Christopher	Teacher/Parent & Family Engagement Facilitator

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

West Elementary teachers/staff will utilize various communication strategies to inform parents of information and increase parent and family engagement for the purpose of supporting classroom instruction. Methods of communication will include: our district/school website, weekly newsletters/calendars, School Messenger, Principal's Remind, Bloomz (tool that teachers utilize daily/weekly), and Facebook. Such communication shall be, to the extent practicable, in a language parents can understand.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the

2 state mandated parent/teacher conferences each year.)

West Elementary hosts/will host various parent meetings, conferences and activities throughout the year in an effort to increase parent and family engagement. These meetings/conferences/activities include the following:

- Open House for Incoming/Transfer Students - January 18, 2018
- Kindergartens Tour of the School - April 7, 2018
- Open House - August 13, 2018
- Report to the Public - September 6, 2018
- Annual Title I Meeting - September 18, 2018
- Grandparent's Day - September 28, 2018
- PTO Meetings - will be held once a quarter.
- Parent/Teacher Conferences - October 23 & March 12 (12 - 6)
- Fall Family Night - October 18
- Fall & Spring Musicals
- Spring Family Art Show

The above activities afford West Elementary staff many opportunities throughout the year to engage and encourage parents to volunteer in different areas, such as reading to students, listening to students read, and in the area of mathematics. These are also opportunities to assist parents in acquiring strategies to better assist their child academically.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

West Elementary staff will utilize various methods (e.g., district/school website, weekly newsletters/calendars, School Messenger, Principal's Remind, Bloomz, and Facebook) of communication to inform parents about volunteer opportunities. Staff will solicit parents to volunteer as assistants in the classroom, read to students as well as listen to students read, and assist students in the area of mathematics. To assist in these efforts, staff will participate in professional development (no less than the state-mandated minimum of two hours for teachers; and three hours for administrators) geared toward enhancing staff understanding of strategies to employ when engaging parents/families.

In an effort to assist parents in helping their child academically, teachers will provide information about various resources available to parents and strategies to assist their child. In addition, teachers will promote/encourage learning activities that are developmentally appropriate for each student.

4. How will your school work with parents to create a School-Parent-Compact?

Batesville School District has a District Parent/Family Engagement Committee, which consist of administrators, parents, and teachers. The committee is responsible for creating a School-Parent-Compact that each elementary campus utilizes.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

West Elementary staff will encourage parents to participate in the school's improvement plan as well as the Annual Title I decision-making process through school newsletters, during open house and kindergarten orientation. In addition, current Parent Teacher Organization (PTO) members will continue to solicit parents to become members of the PTO and/or involved in the above processes. The school's overarching goal is to engage and have as many stakeholders involved as possible for multilateral decision-making processes.

6. How will your school provide resources for parents?

West Elementary will provide parents access to the school's policy handbook, which entails information about the different school- and student-related processes. Parents will also have access to other pertinent information, such as the parent & family engagement plan, parent survey(s), suggestions of ways to become more involved in their child's education, and different methods of communication (i.e., weekly newsletters, phone, e-mail, Bloomz, Facebook, and Principal's Remind) that West teachers/staff will utilize. In addition, the parent and family engagement facilitator and school counselor along with other staff will collaborate to generate the most appropriate resources for parents/students; and will inform parents of available resources through the school's various channels of communication.

7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

West Elementary will conduct an annual review and survey to evaluate the effectiveness of the school's parent and family engagement efforts. The school will provide parents a summation of results from the survey. In addition, the school's Parent and Family Engagement Committee will use results of the survey to create/implement strategies for more effective and meaningful parent involvement activities.

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

West Elementary will administer a parent survey during a school-wide activity or parent teacher conferences. Electronic devices will be made available at the school to complete the survey. A link to the survey will also be provided on the district/school's website and/or Facebook for parent convenience. The school will examine results, identify common themes (responses), and create a plan for future activities that promote parent and family engagement.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

West Elementary conducts the Annual Title I Meeting for parents of students who participate in the Title I, Part A Program, during the month of September. The school held its'annual Title I meeting on September 18, 2018.

**After completion of this form, the school should to the district for review, feedback, and approval. Once approved, the school is required to post their School Parent Plan on their website.*

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1. Communication Strategies:	<input type="checkbox"/>	<input type="checkbox"/>		
2. Annual Schedule:	<input type="checkbox"/>	<input type="checkbox"/>		
3. Volunteer Opportunities:	<input type="checkbox"/>	<input type="checkbox"/>		
4. School-Parent-Compact:	<input type="checkbox"/>	<input type="checkbox"/>		
5. Involvement/Schoolwide Planning:	<input type="checkbox"/>	<input type="checkbox"/>		
6. Resources for Parents:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
7. Evaluation of Efforts:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
8. Parent Survey:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
9. Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		